



Canned Search for Confluence

The fastest way to search

The Importance of Search

- Lots of knowledge in Confluence are useless because people cannot find them
 - **Where** – Which space? Page or Blogpost?
 - **What** – People don't know what they do not know
 - **How** – time is wasted to eyeball thousands of matched results
- If it is easier to ask someone, then no one will update Confluence



Common Scenarios encountered

- **Question:** I want to search only within the children pages
- **Our Solution:** [CQL Search Macro](#)
 - Preconfigured Search Bar that allows contextual search

Insert 'CQL Search' Macro

Canned CQL

- ✓ Search in space
- Search in children page
- Custom

Canned CQL for more information.

CQL *

text ~ \$\$query\$\$ AND space = \$\$

Please enter a valid CQL and replace the search term with \$\$query\$\$.

Search Type

Exact Match

Please select the type of search

Default Query Term

If this field is provided, the macro will use this to replace \$\$query\$\$ in the CQL to execute a default search.

Select macro

Insert Cancel

Preview

Search

- **Tip:** You can add the CQL Search Macro at those parent listing pages

- **Question:** I only want to search for release notes created this year (e.g. pages labelled with **release-notes** with creation date in this year)
- **Our Solution:** [CQL Search Macro](#)
 - You can use custom CQL to filter and sort the search results

Pages / Canned Search for Confluence

CQL Search Macro

Created by admin, last modified just a moment ago

confluence

Page 1 of 1. Showing 2 results

- What is **Confluence?** (step 1 of 9)
Confluence is where you can create, organize and discuss work with your team. Use **Confluence** for meeting notes, project plans, requirements, sprint planning, how-to guides, or anything you like. Click the Create button on the header to see some of the t...
Demonstration Space • Dec 01, 2016
- Welcome to **Confluence**

Page

CQL Search Macro
Search box embedded to page

Executes contextual searches with predefined CQL

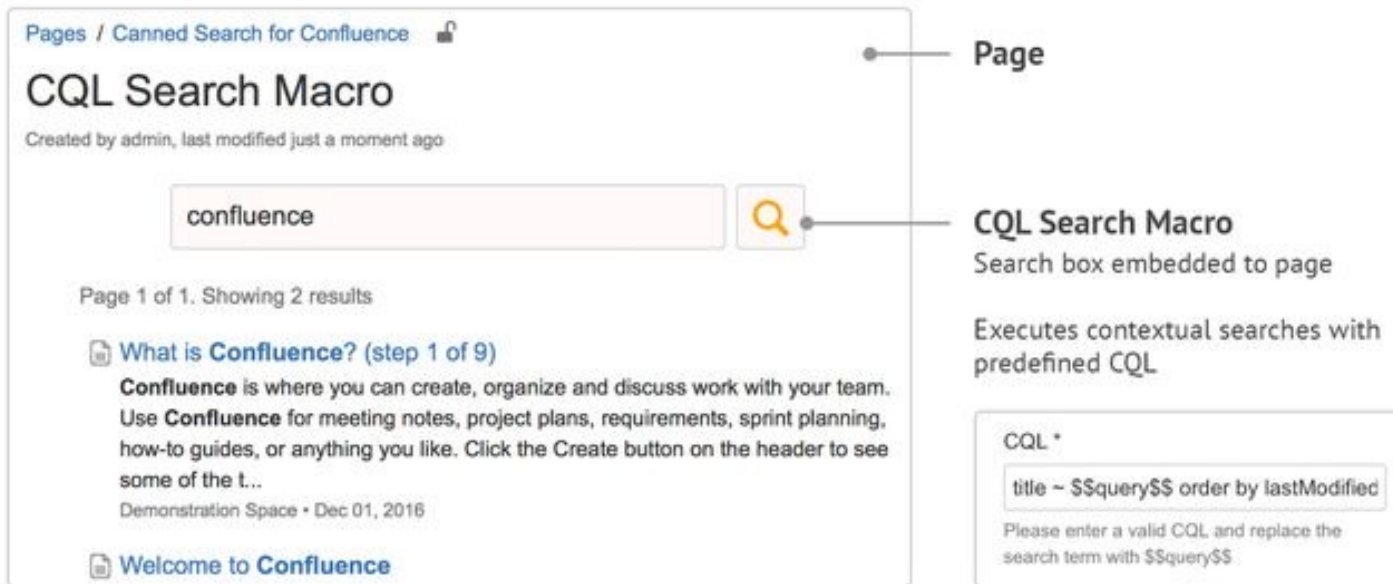
CQL *

title ~ \$\$query\$\$ order by lastModified

Please enter a valid CQL and replace the search term with \$\$query\$\$.

- **Tip:** You can also use [placeholders](#) to insert values in the CQL

- **Question:** I want to search for a PDF file which contains a keyword
(It is possible to search for filename too)
- **Our Solution:** [CQL Search Macro](#)
 - You can use custom CQL to do an attachment search too



The screenshot shows a Confluence page titled "CQL Search Macro" with a search box containing the word "confluence". Below the search box, it displays "Page 1 of 1. Showing 2 results". The results include a document titled "What is Confluence? (step 1 of 9)" and another titled "Welcome to Confluence". To the right of the screenshot, there are annotations: "Page" points to the top of the page, "CQL Search Macro" points to the search box, and "Search box embedded to page" and "Executes contextual searches with predefined CQL" describe the macro's function. Below these annotations, a box shows the CQL query: "title ~ \$\$query\$\$ order by lastModified" and a note: "Please enter a valid CQL, and replace the search term with \$\$query\$\$".

- **Tip:** [How to limit search to a file type](#)

- **Question:** I want the search results in a tabular format
- **Our Solution:** [CQL Search Table Macro](#)
 - You can choose which page metadata or page properties to display

🔍

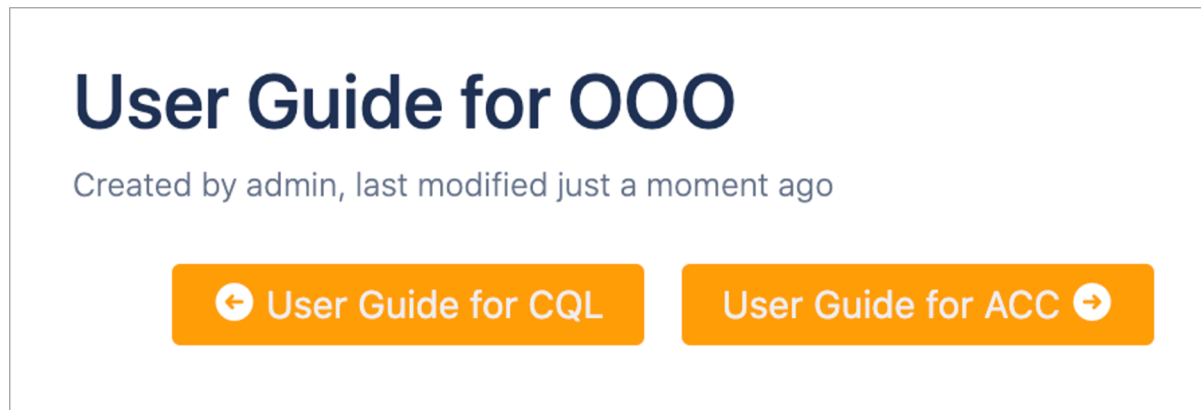
Title	Space	Last Modified Date	Page Labels	Latest Version	Number Of Comments
User guide for ACC.docx	User Guide	Oct 10, 2019	None	1	0
User guide for OOO.docx	User Guide	Oct 10, 2019	None	1	0
User guide for CQL.docx	User Guide	Oct 10, 2019	None	2	0
User Guide	User Guide	Oct 10, 2019	None	11	0
User Guide for Attachment Checker for Confluence	User Guide	Oct 10, 2019	acc confluence	1	0
User Guide for Canned Search for Confluence	User Guide	Oct 10, 2019	cql confluence	1	2

S/N	Name	Type	Stars	Rating	Price(\$)	Resolution	Last Modified By
1	Novotel Surfers Paradise	HOTEL	★★★★★	7.9	190	TOO EXPENSIVE	Leon
2	Mantra Sun Cit	HOTEL	★★★★★	8.3	41	COOL!	Leon
3	Serendipity	APARTMENT	★★★	6.6	10	LIKE IT	Leon

Showing 3 results ⓘ

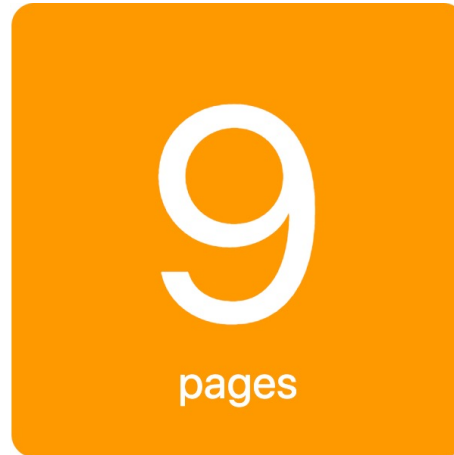
- **Tip:** You can hide the search bar to make into a report

- **Question:** What was discussed in the previous/next meeting?
- **Our Solution:** [CQL Navigation Macro](#)
 - Generates the buttons for the previous/next related content automatically



- **Tip:** [How to add navigation macro in Confluence Page Templates](#)

- **Question:** How many meetings we had for this project this year?
- **Our Solution:** [CQL Counter Board Macro](#)
 - Displays the number of content which allows drilling into the details



- **Tip:** You can use this macro to build a dashboard in your Space Home Page

- **Question:** I want to search the current space for pages with title containing the keyword.

Exclude pages if the keyword appears in the content only.

- **Our Solution:** [CQL Quick Search Macro](#)

- Allows your users to quickly search within the space with powerful search filters available

The screenshot shows a Confluence page titled "Search in Space" with a search bar containing the word "Meeting". The search results show two entries for "Meeting notes" from 2020. Annotations include a red box around the "Search in Space" link in the left sidebar with a callout "Quick access", and another red box around the search bar with a callout "Search immediately".

Annotations:

- Quick access
- Search immediately

- **Tip:** [How to add Search Page blueprint to your space](#)

The ART of making search easier

- The searching experience can be improved in Confluence
- Search should be
 - **Accessible** – They should be placed at locations where people needs to search
 - **Reusable** – The context should be stored for frequently used searches
 - **Targeted** – Anticipate what the users need at the point in time
- By placing search bars within pages, it is also possible to supplement additional instructions to guide the users

Additional Resources

- [Marketplace Listing](#)
- [User Guide](#)
- [Useful CQLs](#)
- [Our Service Desk](#)

We welcome feedback and suggestions for improvement

